UCLA DEPARTMENT OF ART

Fall 2017 - Supplemental Application Worksheet

Use this worksheet to help prepare your materials for electronic submission via the UCLA Arts Supplemental Application website.

On January 2, 2017 by 5:00pm PST, all applicants who have completed the University of California Undergraduate Application during the November 1 – 30 filing period and selected Art as their first choice major may access their department supplemental application at ***https://supplemental.arts.ucla.edu***. To log in, you will need your UC Application ID. Supplemental materials must be uploaded through the website **no later than Friday, January 20, 2017, 11:59pm PST.**

There will be a $55.00 non-refundable processing fee associated with this supplemental application. You will be prompted when you sign in to the online upload system, and this fee is payable by credit card or e-check. If you have received a UC fee waiver, you will not be responsible for this additional fee and will not see the payment prompt.

Please turn off your email spam filter and/or include "arts.ucla.edu" and "ucla.edu" as accepted recipients.

All applicants are required to meet minimum UC academic eligibility to be considered for admission. To view eligibility requirements for prospective freshmen, please visit http://www.universityofcalifornia.edu/admissions/freshman/requirements/index.html. Prospective transfers, please visit http://admission.universityofcalifornia.edu/transfer/index.html.

Applicants must select Art as their first choice major to be eligible for review by the UCLA Department of Art. **If you want to change your major, the UC application will accept changes up through November 30 (11:59pm PST).**

The portfolio and supplemental material must be uploaded to the Supplemental Application website by **Friday, January 20, 2017 (11:59pm PST). This is a strict deadline, please plan ahead to avoid any unexpected technical delays at the last minute.**

The supplemental application process on the website must be fully completed and uploaded before your application to the UCLA Department of Art will be reviewed. Late, incomplete, or hard-copy application materials will not be considered.

Make sure you review all categories before you submit your supplemental application. You may log in/log out of the system as many times as needed during the filing period, but once the application is submitted, you will not be able to make **ANY** corrections or additions. If you have questions, there is an FAQ document at http://www.arts.ucla.edu/supplemental-info, or you may email supplemental@arts.ucla.edu.

You will receive an email confirmation within 24 hours after you have submitted the supplemental application.

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SUPPLEMENTAL MATERIAL

1. **Questionnaire for Undergraduate Applicants**
   - Confirm Contact Information
   - Survey Question: *"How did you learn about the Department of Art at UCLA?"*
   - Academic History
     o Schools you have attended (beginning with the most recent)
     o Courses currently in progress
     o Courses planned for winter, spring, and summer
   - Extracurricular Activities

2. **Unofficial Transcripts (in PDF format)**
   If you are a <u>freshman</u> applicant, upload a PDF copy of your current high school transcript.

   If you are a <u>sophomore-level transfer</u> applicant, upload PDF copies of all colleges you have attended since high school, as well as your final high school transcript.

   If you are a <u>junior-level transfer</u> applicant, upload PDF copies of all colleges you have attended since high school.

   Do not mail your transcripts. The University of California only requests hard copy transcripts from students who have been admitted and matriculated to a campus.

   All unofficial transcripts MUST be generated from their respective institutions, and must include the name of the institution as well as the student's full name. Please redact/black out your Social Security number.

3. **Personal Statement**
   Please provide a concise statement describing your interest, experiences, and influences in art, and your goals for studying art at UCLA.

   You will have 2200 characters (including spaces) / approximately 300 words. It is recommended that you write your statement in a separate word processing program, then cut and paste it into the web application.

4. Portfolio

All applicants must provide a portfolio of original artwork. The portfolio should consist of recent artwork, in any medium, and should reflect applicants' creative strengths. Submissions may include in-class projects, but artwork included in the portfolio should focus on the individual interests of the applicant. Self-initiated projects (artwork created independent of classroom assignments/exercises) are especially encouraged.

When documenting (photographing) your artwork, your artwork should fill the frame in the camera's viewfinder. **Images uploaded should be of artwork only.** Presentation formats (i.e., images which include captioning, split screens, montages, etc.) are discouraged.

REQUIRED: Eight to ten (8-10) still images of creative work.

OPTIONAL: Applicants whose artwork includes time-based media such as video, performance, or sound pieces may also submit a single media file of video or sound, or a combination compiled together as a reel. The total length of the entire compilation should be no more than one (1) minute.

Multimedia submissions are intended for time-based artwork only.

- *Example 1: Video of Performance = 1:00*
- *Example 2: Video I (0:10) + Video II (0:20) + Sound (0:30) = 1:00*

Format Guidelines:

STILL IMAGES
File type accepted: .jpeg
Maximum file size: 1920w X 1200h pixels / 3MB

MULTIMEDIA (Video/Audio)
File types accepted:

Video: Dvix (Div3/4/5)/DX50, DV, H263, H264/AVC, MPEG-4 Visual, MPEG-1/2, MJPG, MP42/3, IV40/50 (Indeo codecs), RV30/40, RMVB, FLV1/4, VP3/5/6/7/8, SVQ1/3 (Sorenson), XVid, Theora, WMV1/2/3, VC1, VP8, ProRes 422, ICOD, DVCPRO. PXLT, TCSS/TCS2, G2M3/4

Audio: MP3, MP1/2, AC3, AAC, Vorbis, AMR, PCM, WMA7/8/9, WMSpeech, FLAC, QDM2, RA, Nellymoser, Cook, GSM, SPEEX.

For additional portfolio guidelines and tips, please visit:

http://www.art.ucla.edu/undergraduate/admissions.html

ACADEMIC HISTORY

Schools Attended

List, in chronological order, all the schools (high school and colleges) that you have attended (start with high school):

School Name	City	State	**Attended** Date to Date	
Example: Bruin High School	*Los Angeles*	*CA*	*09/2012*	*06/2016*

Current Coursework

List all courses currently in progress:

School Name	Course #	Subject and/or Course Title	Units/Credits *(if any)*
Example: College of California	*10A*	*Art: Introduction to Printmaking*	*2.0*

Future Coursework

List all courses planned for winter, spring, and summer of this upcoming year:

School Name	Course #	Subject and/or Course Title	Units/Credits *(if any)*
Example: College of California	*10B*	*Art: Advanced Printmaking*	*2.0*

Extracurricular Activities

List any awards, honors, exhibitions, internships, community service, employment, et al.

Description	Date to	Date
Example: Customer Service Representative for Apparel Retailer	*03/2014*	*12/2016*

Note: The online system will allow for unlimited entries in this category.

PORTFOLIO: 8 to 10 Still Images

Title /Description *(50 characters max)*	Medium	Dimensions	Date
Example: Water Lilies	*Wood and Metal*	*1'W x 2Dd x 5'H*	2016

Note: When listing photographic work, please indicate whether the medium is photographic or digital, e.g. "Silver Gelatin Print", "C-Print", "Inkjet Print", "Digital file".

PORTFOLIO: Media File

Title(s)	Description(s)	Date (yyyy)